



FARM FRESH • FAMILY FUN



OREGON DAIRY



## DIY Birthday Party & Covered Deck Rental Agreement Form

### “DIY” Covered Deck Rental – \$50/hour, 3 hour minimum required.

- You provide the decorations, food, disposables, cups, etc. and We provide the fun location!
  - Suggested Disposable: cups, napkins, plates, forks, spoons
  - Suggested Decorations: table clothes, balloons, centerpieces, party favors
  - Oregon Dairy offers an award winning bakery if you need cake for your event.
    - Cakes need to be ordered at least 2 weeks in advance for regular sheet cakes
    - Contact our Bake Shoppe at 717-656-2856 ext. 219 or online at <https://www.oregondairy.com/contact-bake-shoppe> to place your cake order
- 3 Hour time slot includes setup and cleanup.
- Outside food is permitted. Any items that were not purchased from Oregon Dairy cannot be stored within our building (including refrigerators or freezers).
- No attendant will be provided.

**Additional Options:** Please check the options to add to the DIY Birthday Party.

- \_\_\_\_\_ **Unlimited Garden Tractor Barrel Rides** - \$50 Flat Fee (1 hr)
  - Fun for kids of all ages! Adults and children can ride in the open barrels!
- \_\_\_\_\_ **Small Soft Serve or Single Dip Ice Cream Voucher** - \$3.99/each
  - Number of Ice Cream Vouchers: \_\_\_\_\_
- **The Barnyard Express Train Ride** - \$8/passenger (2 and under free if sitting on a lap)
  - *Min 10 passengers and Max. 15 passengers per ride.*
  - *All Aboard The Barnyard Express Train Ride and enjoy a beautiful tour of our family dairy farm! Meet the dairy herd, visit our friendly farm animals, feed the goats and learn all about the importance of farming. Train ride takes approximately 35- 40 minutes.*
  - *If you are interested in booking The Barnyard Express Train Ride for your party, please email [nancy.shaffer@oregondairy.com](mailto:nancy.shaffer@oregondairy.com) or call 717-656-2856 ext. 284.*

***Please read the following page for  
Additional DIY Deck Rental Information.***



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### **ADDITIONAL DECK RENTAL INFORMATION:**

- If you would like food for your party, Oregon Dairy offers party trays, 3' subs, and a variety of hot and cold food from their Entertaining Guide. You can view our options online at:
  - <https://www.oregondairy.com/product-category/entertaining/party-trays> or you can bring your own food.
- A \$50 non-refundable deposit is required to schedule a deck rental
- To Reserve your date and time, please email: [restaurant@oregondairy.com](mailto:restaurant@oregondairy.com)
- All reservations are on a 'first come, first serve' basis. We recommend booking at least 4 weeks in advance of your requested party date and time.
- Payment in Full (less the non-refundable deposit) is due 2 days prior to scheduled party along with a final head count.
- Adult supervision is required for parties involving anyone under the age of 18. We require 1 adult chaperone for every 5 children.
- Cancellation Policy: Deposit is non-refundable. If party is cancelled, we will transfer your deposit to a party booked within the next six months.
- We accept American Express/Visa/MasterCard/Discover. No personal checks.
- Tables, Chairs, Trash Receptacles, and Recycle Receptacles will be provided.
- No smoking, vaping or alcohol permitted on the premises.
- **Helpful Hints:**
  - Your party time slot is a total of 3 hours that includes setup and cleanup. You may arrive at your start time and then have your guests scheduled to arrive 30 - 45 minutes later., depending on how much time you need to setup.
  - When inviting your guests, please tell them the party is located on the deck behind the Milkhouse Ice Cream Shoppe. Look for the double garage doors under roof.
  - Schedule your party to end a half hour before the end of your 3 hour time slot so you have time to properly clean up.
  - Failure to properly clean up the area will result in a \$50 clean up fee charged to your credit card provided at the time of deposit.
- All parties must begin and end promptly at their scheduled times.
- Because Oregon Dairy is a family-friendly organization, we expect all of our guests to behave appropriately. Clothing with inappropriate words, phrases, or graphics are prohibited.
- Shoes and shirts must be worn at all times. All clothing is subject to management review and discretion.

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# Deck Rental Agreement Form

(Please Print Clearly) and email to [restaurant@oregondairy.com](mailto:restaurant@oregondairy.com)

Today's Date: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Rental: \_\_\_\_\_

Times Available: Check One: \_\_\_\_\_ 10am – 1pm or \_\_\_\_\_ 2pm – 5pm

\*If you would like to rent the space for an additional time – cost is \$50/hour and needs to be approved

\*\*Final Payment is due 48 hours before the date of the rental.

Total Number of Guests: \_\_\_\_\_ # of Children \_\_\_\_\_ # of Adults \_\_\_\_\_

Please INITIAL Here: \_\_\_\_\_ that you have read and agree to the rental information and policies

Non- Refundable Security Deposit: \$50.00

### Additional Options:

Unlimited Barrel Rides - \$50 for 1 hour. Check here \_\_\_\_\_ Yes or \_\_\_\_\_ No

Ice Cream Voucher - \$3.99/each. Check here \_\_\_\_\_ Yes or \_\_\_\_\_ No

Total Number of Ice Cream Vouchers: \_\_\_\_\_

We accept all major credit cards – no personal checks

Contact's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Oregon Dairy's Use:

Deposit received on: \_\_\_\_\_ in the amount of \$ \_\_\_\_\_

Balance of rental \$ \_\_\_\_\_ Due On: \_\_\_\_\_

Employee's Name Who Took the Reservation: \_\_\_\_\_